

Course Title:		Teaching Assistant – Supporting Teaching and Learning Level 3					
Course Code:		S3208BWS	Centre:	Sutton	Tutor:	Julie Norton	
Day:	Wed	Start Date:	12/01/11	Length:	20 wks	Time:	18:30-21:30

Course Content/Syllabus

The course is made up of mandatory and optional units and will cover the following topics:

- how schools are organised
- who is involved in supporting learners
- planning
- types of learning difficulties
- basic strategies for supporting learners
- behaviour management issues
- creating, selection and evaluation of resources
- how to evaluate the progress of learners
- reflecting on own practice
- supporting literacy and numeracy work
- how children are protected

After completing the course, students should be able to:

- Gain employment as a teaching assistant in a school
- Provide effective support for a range of children with diverse needs
- Gain a level 3 Diploma in Supporting Teaching and Learning

Assessment Methods

- The course is assessed by compilation of a portfolio of evidence mapped against set assessment criteria
- Candidates will be observed whilst carrying out their teaching assistant duties
- There are no exams

Home Study

Home study is essential in order to achieve – research & writing evidence.

Attendance

Regular attendance is required. **All students enrolling on this course must take the accreditation.**

Entry Requirements

Candidates should normally have worked for at least 6 months as a Teaching Assistant and at least 2 days a week throughout the duration of the course.

English, Maths & IT Entry Requirements

Good literacy skills – with the ability to write at level 3 (A level equivalency) and must provide evidence of a Level 2 literacy qualification by the start of the course.

Entry to the course is by completion of a separate application form available from Faye Bilyard. Tel: 020 8770 6906

Exam Fees

- N/A

Extra Costs (eg course materials & textbooks)

- Text Book – to be advised by course tutor.

You are advised not to purchase text-books or equipment until the course is confirmed.

For your first session, please bring:

- A4 lined paper
- Pens

Extra Help With Your Learning

For details of additional support, please request the learning support leaflet and indicate your needs on the enrolment form.

Progression/Further Opportunities:

If employed in schools HLTA status is the formal progression